

Required Documents for BO A/C Opening

Individual

- ✓ 3 copies color passport size photograph(Lab Print)
- ✓ Copy of National ID card (with signature) **(Mandatory)** / Bank Certificate
- ✓ 1 copy color photograph of Nominee (Lab Print) attested by account holder **(Mandatory)**
- ✓ 1 copy color photograph of Power of Attorney (Notary required) attested by account holder (optional).
- ✓ In case of the Nominee is a minor, detail of legal guardians.
- ✓ Bank A/C No.
- ✓ Photo Copy of Cheque Leaf. **(Mandatory)**

Company (Corporate):

- ✓ 3 copies of passport size color print photo of Authorized signatory
- ✓ 2 copies of passport size color print photo of POA (optional)
- ✓ Copy of Certificate of Incorporation
- ✓ Copy of Memorandum of Association & Articles of association
- ✓ Board resolution (resolved a/c opening with BESBL & Authorized signatory of the account)
- ✓ Bank statement / certificate of company Bank account
- ✓ Photo Copy of Cheque Leaf. **(Mandatory)**

Joint

- ✓ 3 copies color passport size photograph (Lab Print) **for both 1st and 2nd Account holder.**
- ✓ Copy of National ID card (with signature) **(Mandatory)** / Bank Certificate **(for both 1st and 2nd account holder)**
- ✓ 1 copy color photograph of Nominee attested by account holders (optional)
- ✓ 1 copy color photograph of Power of Attorney (Notary required) attested by account holder (optional)
- ✓ Bank A/C no.
- ✓ Photo Copy of Cheque Leaf. **(Mandatory)**

Company (Sole Proprietorship)

- ✓ 3 copies of color passport size photograph of the owner.
- ✓ Valid Trade License
- ✓ Bank Certificate/ Statement in company name
- ✓ Photo Copy of Cheque Leaf. **(Mandatory)**

NRB:

- ✓ 3 copies color passport size photograph
- ✓ 1 copy color photograph of Nominee attested by account holder
- ✓ 1 copy color photograph of Power of Attorney (Notary required) attested by account holder **(Mandatory)**
- ✓ Copy of valid passport
- ✓ Source of Income proof
- ✓ Photo Copy of Cheque Leaf. **(Mandatory)**
- ✓ Local Bank A/C **(Mandatory)**

Fees:

- Annual BO Maintenance fee BDT. 500/=
- BO Account opening form BDT. 1000/=